**Thunderbird: How to Save or Remove Emails from the Server**

In this article we will cover how to configure Thunderbird to save/remove emails on the server when using **POP3** after downloading them.

This article ONLY applies to POP3 connection types.

1) **Open** Thunderbird

2) Right button click on your email


3) Click the **Settings** button

4) Select the account you wish to edit


5) Click Server Settings


6) Select what you want to do with messages…


If you wish to keep the email on the server, click **Leave messages on server**

If you wish to automatically delete them from the server after a cretin time period, click **For at most**, then pick the number of **days** you wish to keep them.

Please note that removing emails from the server does **NOT** remove them from your Thunderbird. However, you will no longer be able to download them again in the future. Make sure you backup any email you wish to keep if you need to re-install Thunderbird for some reason.

You can also automaticly remove them from the server when you delete the message in Thunderbird by clicking **Until I delete them**

7) Click OK [](http://kb.site5.com/wp-content/uploads/2012/09/leavemsg_tb_61.png)

That’s it! You now know how to keep/remove emails from the server after you have downloaded them to Thunderbird.